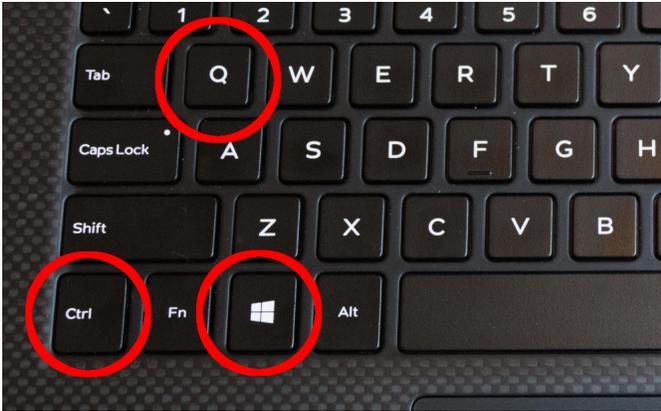


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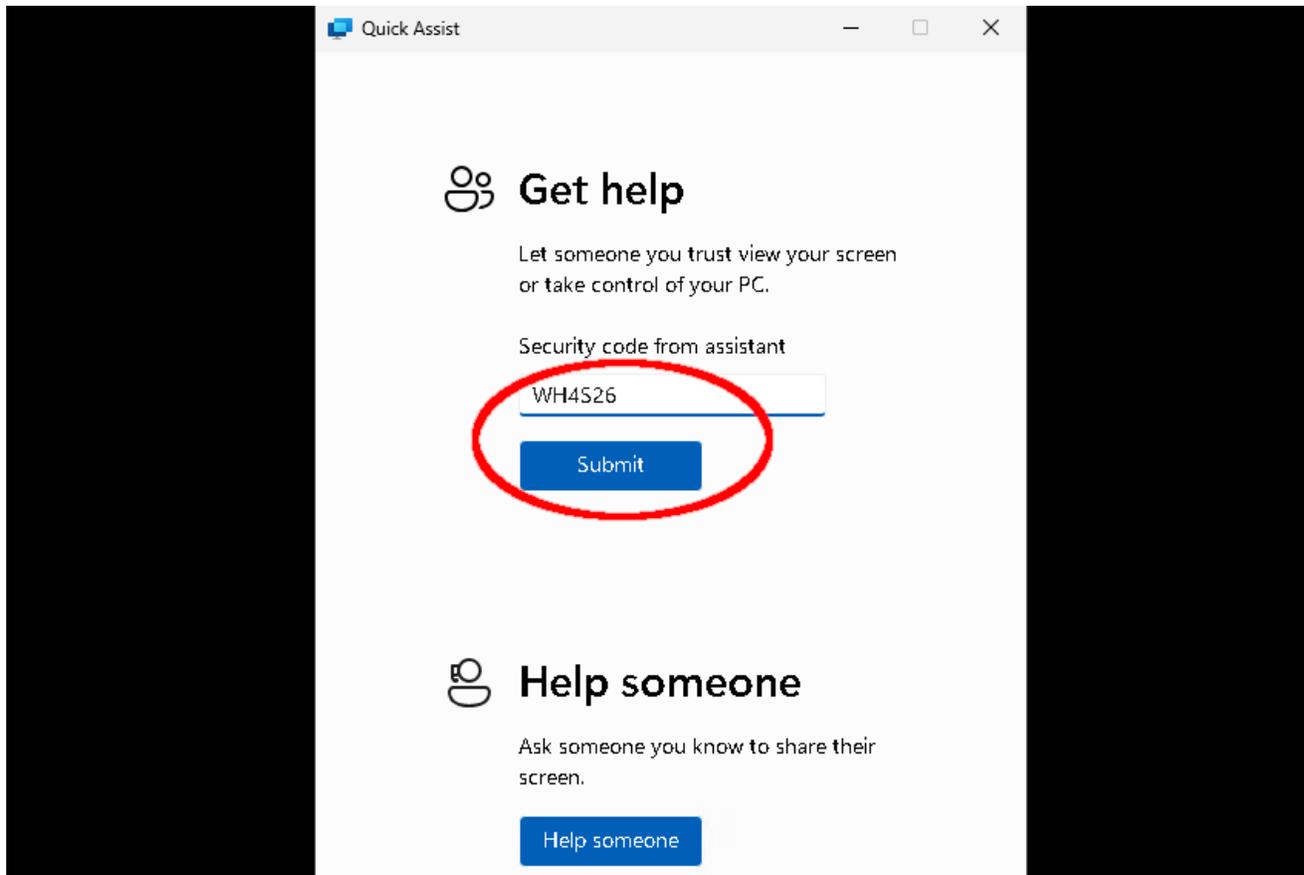
Using Quick Assist during a Help Desk session

If you are contacting the Help Desk from home and the technician needs to access your computer, you may be asked to use a program called Quick Assist. Follow these directions to get connected with the technician using Quick Assist.

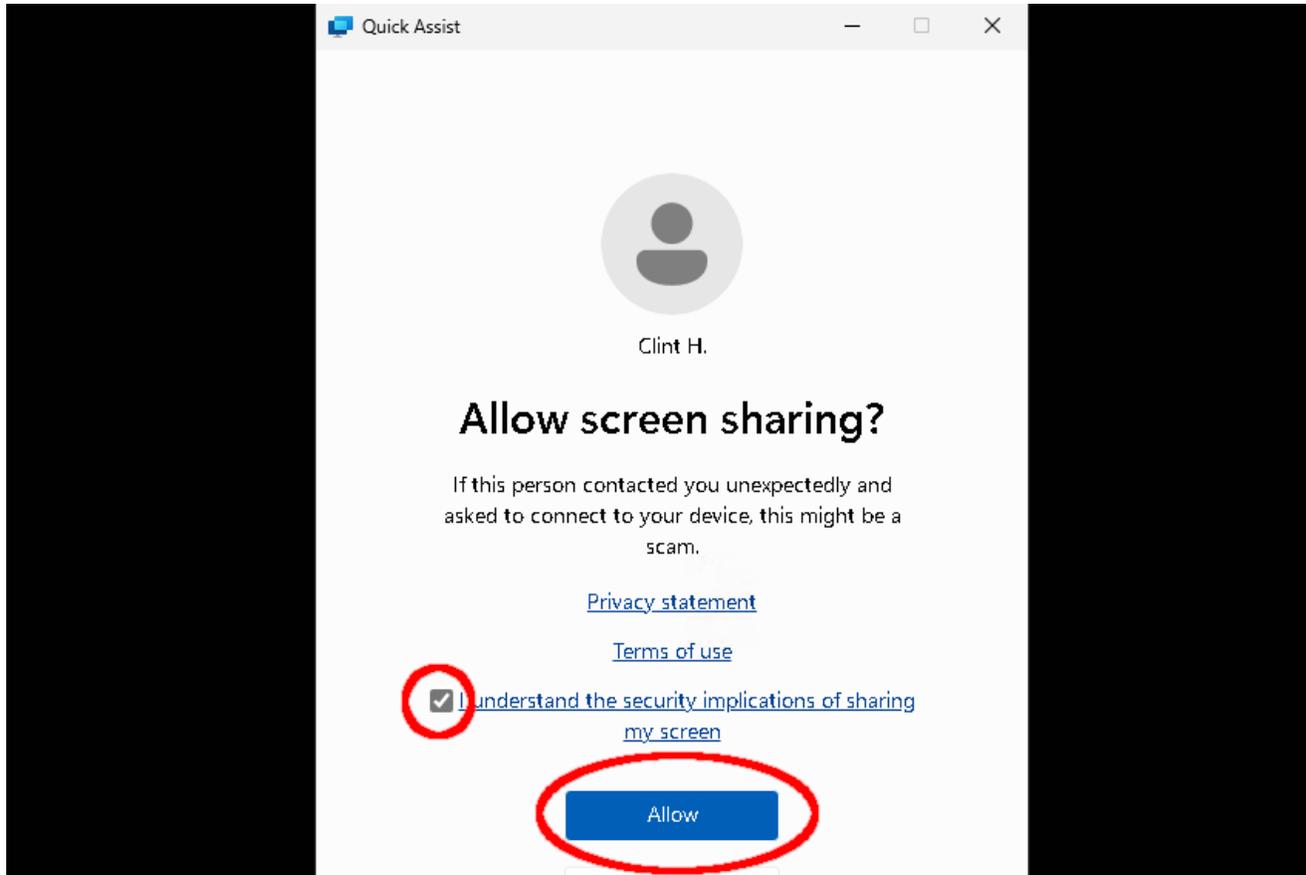
1. Press the **ctrl** + **Windows** + **Q** keys all at the same time



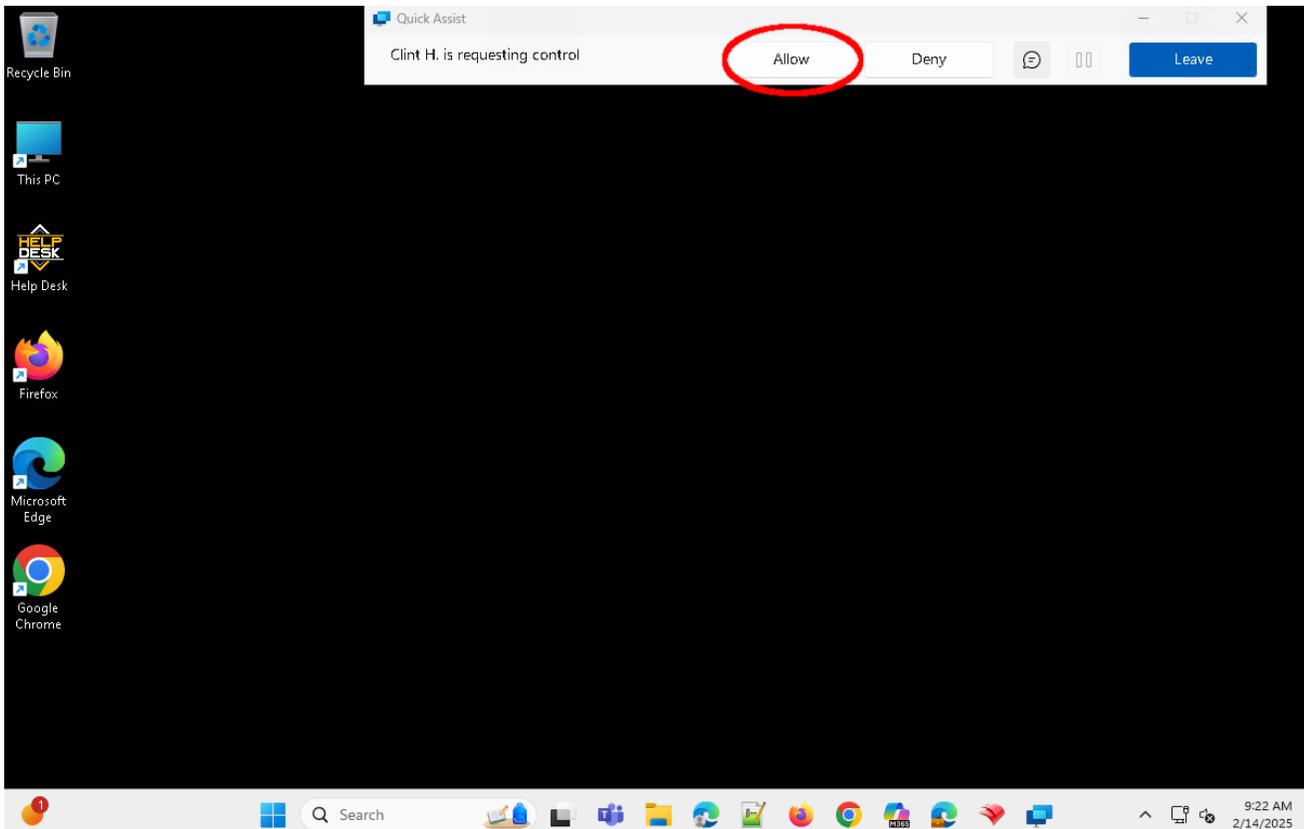
2. This should open the Quick Assist app. Once the window loads, **enter the code** provided by the technician on the first screen and **click the Submit button**.



3. To complete the connection, **check the box** to agree to the terms and then **click the Allow button**.



- Once connected, the technician may request to remote control your computer. **Click the Allow button** at the top of the screen to allow control.



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